

# School and Graduate School of Pharmaceutical Sciences, Osaka University

## Application Guide for Research Students in 2024

### 1. Requirements

#### (1) Undergraduate Research Students

Those who have graduated or are expected to graduate from a university or a junior college by March 31, 2024 or those who are recognized by the faculty meeting of the School of Pharmaceutical Sciences as having academic abilities equal or superior to those who have graduated from a university or a junior college

#### (2) Graduate Research Students

Those who have graduated from a university in the course of pharmacy (limited to courses whose term is six years), medicine, dentistry, or veterinary medicine as well as those who are expected to graduate by March 31, 2024

Those who hold a master's degree or are expected to earn a master's degree by March 31, 2024 or those who are recognized by the faculty meeting of the Graduate School of Pharmaceutical Sciences as having equivalent or higher academic abilities

### 2. Required Documents To Be Submitted and Examination Fee

- 1) Admission Application Form (prescribed form) (one copy)
- 2) Resume (prescribed form) (one copy)
- 3) Graduation (expected graduation) certificate and transcript of the last school you attended (one copy each)

If you are an international student, an English or Japanese translation must be attached in principle.

- 4) Examination fee (no need for students who continue to study or Japanese Government (MEXT) Scholarship students): An examination fee payment certificate or a copy of the payment slip for the examination fee

**JPY 9,800** (This was the applicable amount in 2023; if the amount is revised, the revised amount shall apply.)

Other necessary documents:

#### **For employed persons:**

a confirmation statement and a letter of consent (one copy each)

#### **For international students:**

A copy of the residence record issued by the head of the municipality (city, ward, town, or village) clearly stating the status of residence and period of stay (one copy)

- International students whose status of residence is not “Study Abroad” must submit a copy of their residence card immediately after the change.
- International students before entry to Japan must submit a copy of the residence card to the Educational Affairs Section immediately after entering Japan.

**For extension of studies:**

- Extension Application (prescribed form) (one copy)
- Resume (prescribed form): Submit a resume only if there are any changes from the time of admission. (one copy)

How to pay the examination fee

The examination fee must be paid by either of the two methods given below. Osaka University does not accept cash payments at the counter.

(1) Payment via the Examination Fee Payment System

The payment method is as described in the attached “Flow of Payment of Admission Examination Fee.” Applicants must pay any additional fees incurred when using the system.

(2) Payment via bank transfer

The examination fee (JPY 9,800) may be paid by wire transfer to the designated account given below at the counter or ATM of your nearest financial institution. (The bank transfer fees must be paid by the payer.)

Designated bank account

Bank name: SUMITOMO MITSUI BANKING CORPORATION (Bank Code: 0009)

Branch name: TOYONAKA BRANCH (Branch Code: 154)

Account number: 154-7485106

Recipient name: NATIONAL UNIVERSITY CORPORATION OSAKA UNIVERSITY

SWIFT code: SMBCJPJT

**3. Period for Receiving Applications**

**For those living in Japan:**

Monday, January 22, 2024 to Friday, January 26, 2024

**For those newly arriving in Japan:**

Monday, December 18, 2023 to Friday, December 22, 2023

(Time is required for visa application and processing.)

## Submission

(in person or by post)

Application forms may be submitted to the Educational Affairs Section in person during the following times:

9:30 to 11:30, 13:30 to 15:00

All application forms must reach the Educational Affairs Section by the designated date.

Write “Enclosed application forms for research students” in red ink on the front of the envelope and send it via recorded postal delivery (*kan'i-kakitome*) to the following address:

Educational Affairs Section  
Graduate School of Pharmaceutical Sciences  
Osaka University  
1-6 Yamadaoka  
Suita  
Osaka 565-0871  
JAPAN

## Admission, etc.:

Admission will be judged by the faculty meeting of the School or the Graduate School of Pharmaceutical Sciences.

After the examination, your academic advisor will notify you whether your admission is accepted or not. If you are admitted, you are requested to transfer the entrance fee to the designated bank account.

(If the admission fee is not paid by the due date, your admission will be cancelled.)

**4. Admission and Tuition Fees** (This does not apply to Japanese Government Scholarship students.)

1) Entrance fee: JPY 84,600 (This was the applicable amount in 2023; if the amount is revised, the revised amount shall apply.)

\* The fees must be transferred to the designated bank account after the notification of admission before the last date for enrollment procedures.

Enrollment Procedure Period

Wednesday, March 13, 2024 to Friday, March 15, 2024

- A copy of the receipt must be submitted to the Educational Affairs Section after transferring the entrance fee.

- One facial photo data( same size as a Japanese passport-length: 4.5 cm x width: 3.5 cm) for your identification card (student ID) must be submitted.

2) Monthly tuition fee: JPY 28,900 per month (Tuition is paid in two equal installments, one for each semester. This was the applicable amount in 2023; if the amount is revised, the revised amount shall apply.)

- Tuition fee for the first semester (April to September): payment in May

- Tuition fee for the second semester (October to March): payment in November

After enrollment, the tuition fee must be paid by the designated date using the transfer form, which will be mailed from the Revenue Section, Accounting Division of the University. The bank transfer fee must be paid by the payer. Details of payment will be notified separately to admitted applicants.

## 5. Notes

1) The examination fee, entrance fee, and tuition fee, once paid, will not be refunded.

2) For individuals who make any false statement in the personal details in the application form, admission qualifications, etc., admission may be revoked even after acceptance.

3) In principle, research students are enrolled for a year from April until March of the following year, but if you want to withdraw by the end of the year, a withdrawal request (prescribed form) must be submitted to the Educational Affairs Section at least one month before the scheduled withdrawal date.

4) Any changes in your status, guardian, address, etc. during your enrollment must be notified to the Educational Affairs Section promptly.

5) For applications made by international students, contact the Educational Affairs Section separately.

6) This Application Guide is a translation from the original and shall not be regarded as the official document. The English text is provided merely as a reference. Please note that any official rules are based solely on the Japanese text.

Contact:

Educational Affairs Section of the Graduate School of Pharmaceutical Sciences,  
Osaka University.

1-6 Yamadaoka, Suita, Osaka 565-0871, JAPAN

Tel: 06-6879-8147 (Direct)

Email: yakugaku-kyoumu@office.osaka-u.ac.jp